

# Bath's Historic Buildings

## Policy for Hired Chairs / Chair Covers for Wedding and Events

Clients are welcome to hire in chairs and / or chair covers for events in The Assembly Rooms or Guildhall on the following basis.

### For Ceremonies

Hired in chairs must be:

- Fire retardant
- Linkable

Chair covers must be:

- Fire retardant
- Linkable

### For Receptions

Hired in chairs must be:

- Fire retardant

Chair covers must be:

- Fire retardant

### Quantities

If a client wishes to hire chairs and / or chair covers for both a ceremony and reception, enough chairs and / or chair covers must be provided to complete both set ups in advance. Chairs or covered chairs cannot be moved between rooms.

### Collection and Delivery:

Chairs and chair covers are to be delivered on the day of the event only, please contact the room hire team for advice on timings. Chairs and covers must be removed directly after the event (the same evening). In some cases, we may be able to allow delivery or collection at other times but this is by arrangement and can only be assessed two weeks before the date of the event.

Please note that chair covers are to be both fitted and removed by your hire company.

**Fire retardant items MUST comply with the Furniture & Furnishings Fire Safety Regulations 1988 as amended & BS5852**